



WeightWatchers

Reimbursement FAQs

1. Who is eligible to receive a 50% reimbursement of payment for select WeightWatchers membership plans?

All active benefit eligible employees, including MS represented employees at the Baltimore site, who are regularly scheduled to work at least 20 hours per week, are eligible for the reimbursement. You must meet the eligibility criteria for the time period you are filing for, **and** also meet that criteria at the time you submit for the reimbursement.

Employees with an Army Post Office (APO), Fleet Post Office FPO or an international address are not eligible to participate in the Weight Watchers program.

Dependents of active employees also ineligible to participate under the Weight Watchers program but are eligible for discounted pricing.

2. What do I need to provide in order to obtain the 50% reimbursement of my WeightWatchers membership fees?

At the end of each calendar quarter, you must submit proof of payment for your WeightWatchers service fees **AND** include your Northrop Grumman MyID.

3. How much is the WeightWatchers program?

WeightWatchers offers two signature membership plans: Core and Premium. The Core membership starts at \$19.50/per month, while the Premium membership starts at \$38.22/per month. Learn more about [pricing](#).

4. What constitutes 'proof of payment'?

Proof of payment is anything that demonstrates that you paid for the months for which you are seeking reimbursement. The **preferred** proof of payment is a print-out of your payment history from your WeightWatchers online account. To access the print-out, log in to your account at www.weightwatchers.com. Next, navigate to 'Account Settings', then 'Account Status', then 'Print Billing History'. You can then copy and paste this billing history into an email or save the information into a printable pdf document.

If you are unable to obtain a print-out of your WeightWatchers payment history, your proof of payment can include a copy of your credit/debit card statement showing the payment to WeightWatchers, a copy of canceled check(s), payable to WeightWatchers or a copy of a WeightWatchers payment receipt or monthly pass. **All documentation must include your name.**

Note: If you are enrolled in the Premium program in a franchise area, you will submit your payments at your franchise meeting facility. Be sure to retain a copy of the receipt provided at the franchise facility for use in obtaining the 50% reimbursement (if you are eligible).

5. How do I provide proof of payment and file for reimbursement?

Email the [NGC Weight Watchers Reimbursement Center](#) with your MyID and proof of payment or [submit](#) your paperwork to a well-being educator who can complete this process for you.

All reimbursement requests must be submitted as follows:

Reimbursement Quarter	Submission Deadline
Q1 (Fees paid Jan-Mar)	April 1 – May 15
Q2 (Fees paid April-June)	July 1 – Aug 15
Q3 (Fees paid July- Sept)	Oct 1 – Nov 15
Q4 (Fees paid Oct-Dec)	Jan 1 – Feb 15

Please adhere to the submission deadlines above as early and late submissions **cannot** be approved. Look for reminders about quarterly reimbursement timelines on [Engage](#).

6. Do I need to have been enrolled for the entire quarter to be reimbursed?

No. You can submit your request for any period you were enrolled and eligible for reimbursement during the applicable quarter.

Please note that even though you may have been enrolled for less than a full quarter, you can only submit your reimbursement request on a quarterly basis and only for the months that fall within that quarter.

Reimbursement requests can be submitted according to the schedule listed above.

7. I registered for WeightWatchers on the 21st day of the month. Will I be able to receive reimbursement for that month?

Yes. Reimbursement is not contingent on a full month of coverage, but rather on timely submission of proof of payment for the month for which reimbursement is sought.

8. When I registered for WeightWatchers, I was a union employee with ES Baltimore. I recently reclassified to a non-union position. Will I be able to receive reimbursement for the entire month in which I reclassified?

If you became eligible for the Northrop Grumman WeightWatchers reimbursement program before the 15th of the month, you may receive reimbursement for that month.

9. How long will it take after I submit the request to receive my reimbursement?

Reimbursement will appear in your paycheck within 6-8 weeks.

10. Is the amount of the reimbursement I receive taxable?

Yes. Reimbursement amounts are taxable as income. These payments will appear on your Northrop Grumman pay statement soon after your payment has processed.

11. If I am enrolled in WeightWatchers, but not through the Northrop Grumman program, can I still submit for reimbursement?

Yes. You can request reimbursement by submitting your proof of payment if you meet the eligibility criteria, regardless of the WeightWatchers program in which you're enrolled.

12. If I met the eligibility requirements for reimbursement during the quarter, but my status changes to ineligible during the time frame designated to submit for reimbursement, will I still qualify for reimbursement?

No. You must meet the eligibility criteria for reimbursement for the enrollment period, as well as the filing period.

13. If I have a question regarding my reimbursement request, who can I contact?

You can submit questions regarding your reimbursement request to the Northrop Grumman WW Reimbursement Center at ngcwwreimburse@ngc.com.

14. I am enrolled in the Premium WeightWatchers membership, where can I find in-person and virtual meetings?

You can find virtual and in-person workshops near you at WW.com/us/find-a-workshop. On this page you will enter your Zip Code and several in-person workshops will populate based on your location and you will find the operating schedule. If you prefer virtual workshops, you may select this option and select "find a time" and several different options will populate. From there, you can join any workshop that works best with your schedule.